

Employment Readiness Workshop Calendar

March 2017



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Mastering the Interview Wk. 1 10am – 12:30 pm	2 Resume Development 10am – 12:30 pm New Client Orientation 2:00 – 3:30pm	3 Confidence Building 10am – 12 pm	4
5	6 Entrepreneurship – Designing Your Vision & Mission 10am-12pm New Client Orientation 9:30am-11am	7 New Client Orientation 9:30am-11am Job Club Wk.1 10am-12pm Basic LinkedIn 1pm – 3:00pm	8 Mastering the Interview Wk.2 10am – 12:30 pm Evening Resume Development 6:30-8:30 pm	9 New Client Orientation 2:00 – 3:30pm	10 Personal Branding 10am – 12 pm	11
12	13 Entrepreneurship – Choosing Your Business 10am-12pm New Client Orientation 9:30am-11am	14 New Client Orientation 9:30am-11am Job Club Wk.2 10am-12pm Basic LinkedIn 1pm – 3:00pm	15 Mastering the Interview Wk. 3 10am – 12:30 pm	16 Resume Development 10am – 12:30 pm New Client Orientation 2:00 – 3:30pm Alumni Alliance 6:30-8:30pm	17 Smart and Sophisticated Event 9am – 2:30 pm	18
19	20 Entrepreneurship – Planning & Building Your Business 10am-12pm New Client Orientation 9:30am-11am	21 New Client Orientation 9:30am-11am Job Club Wk.3 10am-12pm	22 Mastering the Interview Wk. 4 10am – 12:30 pm	23 Entrepreneurship – Starting a Childcare 10am-12pm New Client Orientation 2:00 – 3:30pm	24 StrengthsFinders Assessment 10am – 12 pm	25
26	27 New Client Orientation 9:30am-11am	28 New Client Orientation 9:30am-11am Job Club Wk.4 10am-12pm Advanced LinkedIn 1pm – 3:00pm	29	30 StrengthsFinders 1:00-3:00pm	31 Creating Your Best Year 10am – 12 pm	

Resume Development

Participants learn valuable tips on how to write resumes that will stand apart. Interactive exercises help job seekers develop a resume that highlights their individual skills, knowledge, & abilities

Job Club

Addresses the unique issues facing job seekers. Learn lifelong tools needed to discover your skills and effectively market yourself to potential employers

Mastering the Interview

Get hands-on practice for job interviews, participate in taped mock interviews and learn to present yourself as strong candidates
WHW

LinkedIn

Create or update your LinkedIn profile and learn how to utilize this powerful networking tool

Pathways to Employment

This workshop series will position you to have a competitive edge and navigate your network to leverage viable job opportunities

1800 East McFadden Avenue, Suite 1A, Santa Ana, California 92705 | 949.631.2333 | www.WHW.org

Monday – Friday 9:00 am to 5:00 pm | Saturday 9:00 am to 1:00 pm

Please call us to sign up for any of our workshops!