

Employment Readiness Workshop Calendar

April 2017



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2	3 New Client Orientation 9:30am-11am Presenting Yourself as a Professional 10am-12pm	4 New Client Orientation 9:30am-11am Job Club Wk.1 10am-12pm Basic LinkedIn 1pm – 3:00pm	5 Mastering the Interview Wk. 1 10am – 12:30 pm	6 Resume Development 10am – 12:30 pm New Client Orientation 2:00 – 3:30pm	7 Confidence Building 10am – 12 pm	8 Saturday Resume Development 10am – 12 pm
9	10 New Client Orientation 9:30am-11am The Art of the Interview 10am-12pm	11 New Client Orientation 9:30am-11am Job Club Wk.2 10am-12pm Basic LinkedIn 1pm – 3:00pm	12 SPECIAL WHW HOURS OPEN 2-5PM ONLY	13 New Client Orientation 2:00 – 3:30pm	14 WHW CLOSED – HOLIDAY	15
16	17 New Client Orientation 9:30am-11am	18 New Client Orientation 9:30am-11am Job Club Wk.3 10am-12pm	19 Mastering the Interview Wk. 2 10am – 12:30 pm	20 Resume Development 10am – 12:30 pm New Client Orientation 2:00 – 3:30pm Alumni Alliance 6:30-8:30pm	21	22 WHW Empowering Employment Success Saturday Sale!
23	24 New Client Orientation 9:30am-11am	25 New Client Orientation 9:30am-11am Job Club Wk.4 10am-12pm Advanced LinkedIn 1pm – 3:00pm	26 Mastering the Interview Wk. 3 10am – 12:30 pm	27 New Client Orientation 2:00 – 3:30pm	28 Reinvent Yourself & Vision Books Part1: 10am-12pm Part2: 1pm-3pm	29
30						

Resume Development

Participants learn valuable tips on how to write resumes that will stand apart. Interactive exercises help job seekers develop a resume that highlights their individual skills, knowledge, & abilities

Job Club

Addresses the unique issues facing job seekers. Learn lifelong tools needed to discover your skills and effectively market yourself to potential employers

Mastering the Interview

Get hands-on practice for job interviews, participate in taped mock interviews and learn to present yourself as strong candidates

WHW

LinkedIn

Create or update your LinkedIn profile and learn how to utilize this powerful networking tool

Pathways to Employment

This workshop series will position you to have a competitive edge and navigate your network to leverage viable job opportunities

1800 East McFadden Avenue, Suite 1A, Santa Ana, California 92705 | 949.631.2333 | www.WHW.org

Monday – Friday 9:00 am to 5:00 pm | Saturday 9:00 am to 1:00 pm

Please call us to sign up for any of our workshops!