


Employment Readiness Workshop Calendar

October 2017



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Welcome Orientation 9:30am – 11am	3 Welcome Orientation 9:30am – 11am Job Club Wk.1 10am – 12pm Basic LinkedIn 1pm – 3:00pm	4 Mastering the Interview Wk. 1 10am – 12:30 pm	5 Welcome Orientation 9:30am – 11am Resume Development 10am – 12:30 pm	6 Confidence Building 10am – 12 pm	7
8	9 Welcome Orientation 9:30am – 11am	10 Welcome Orientation 9:30am – 11am Job Club Wk.2 10am – 12pm Basic LinkedIn 1pm – 3:00pm	11 Mastering the Interview Wk. 2 10am – 12:30 pm Evening Resume Development 6:30pm – 8:30pm	12 Welcome Orientation 9:30am – 11:00am Strengths Finder Assessment Session1: 10am – 11am Session2: 11am – 12pm	13 Because I Can- Overcoming Obstacles 10am – 12:00pm	14
15	16 Welcome Orientation 9:30am – 11am Eastridge Employment Forum 10am – 12pm	17 Welcome Orientation 9:30am – 11am Job Club Wk.3 10am – 12pm	18 Mastering the Interview Wk. 3 10am – 12:30 pm	19 Welcome Orientation 9:30am – 11:00am Resume Development 10am – 12:30 pm	20 Strengths Finder 9am – 12pm	21
22	23 Welcome Orientation 9:30am – 11am	24 Welcome Orientation 9:30am – 11am Job Club Wk.4 10am – 12pm Advanced LinkedIn 1pm – 3:00pm	25 Mastering the Interview Wk. 4 10am – 12:30 pm	26 Welcome Orientation 9:30am – 11:00am Allied Universal Employment Forum 10am – 12pm	27 How to Present Yourself as a Professional 10am-12pm	28 Saturday Sale! 8am-12pm 
29	30 Welcome Orientation 9:30am – 11am	31 Welcome Orientation 9:30am – 11am				

Resume Development

Participants learn valuable tips on how to write resumes that will stand apart. Interactive exercises help job seekers develop a resume that highlights their individual skills, knowledge, & abilities.

Road Map to Success

Addresses the unique issues facing job seekers. Discover your unique qualities. Learn lifelong tools needed to effectively market yourself to potential employers. Address job search obstacles

Mastering the Interview

Get hands-on practice for job interviews, participate in taped mock interviews and learn to present yourself as strong candidates.

LinkedIn

Create or update your LinkedIn profile and learn how to utilize this powerful networking tool.

Pathways to Employment

This workshop series will position you to have a competitive edge and navigate your network to leverage viable job opportunities.

WHW

4, Santa Ana, California 92705 | 949.631.2333 | www.WHW.org

Monday – Friday 9:00 am to 5:00 pm | Saturday 9:00 am to 1:00 pm

Please call us to sign up for any of our workshops!

