

Employment Readiness Workshop Calendar

April 2018



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2 Welcome Orientation 9:30am-11:00am	3 Welcome Orientation 9:30am – 11:00am Roadmap to Success Wk. 1 11am – 1:00pm Basic LinkedIn 2pm – 4:00pm	4 Mastering the Interview Wk. 1 10am – 12:30 pm	5 Welcome Orientation 9:30am – 11:00am Resume Development 10am – 12:30pm	6 Confidence Building 10am – 12:00pm	7
9 Welcome Orientation 9:30am-11:00am Developing your Personal Brand for Networking 10am – 12:00pm	10 Welcome Orientation 9:30am – 11:00am Roadmap to Success Wk. 2 11am – 1:00pm Basic LinkedIn 2pm – 4:00pm	11 Mastering the Interview Wk. 2 10am – 12:30 pm CMRE Employment Forum 1pm – 3:00pm Evening Resume Development 6:30-8:30 pm	12 Welcome Orientation 9:30am – 11:00am Mindfulness in The Workplace 10am – 12:00pm	13 Leadership Awareness Wk. 1 10am – 12:00pm	14
16 Welcome Orientation 9:30am-11:00am	17 Welcome Orientation 9:30am – 11:00am Roadmap to Success Wk. 3 11am – 1:00pm Strengths Finder Assessment Session1: 1pm – 2:00pm Session2: 2pm – 3:00pm	18 Mastering the Interview Wk. 3 10am – 12:30 pm	19 Welcome Orientation 9:30am – 11:00am Resume Development 10am – 12:30pm	20 Leadership Awareness Wk. 2 10am – 12:00pm 24Hr Home Care Employment Forum 2pm – 4:00pm	21
23 Welcome Orientation 9:30am-11:00am	24 Welcome Orientation 9:30am – 11:00am Roadmap to Success Wk. 4 11am – 1:00pm Advanced LinkedIn 2pm-4:00pm	25 Mastering the Interview Wk.4 10am – 12:30 pm	26 Welcome Orientation 9:30am – 11:00am	27 Strengths Finder 2pm – 5:00pm	28
30 Welcome Orientation 9:30am-11:00am Monarch Bay Employment Forum 10am – 12:00pm					

Resume Development

Participants learn valuable tips on how to write resumes that will stand apart. Interactive exercises help job seekers develop a resume that highlights their individual skills, knowledge, & abilities

Mastering the Interview

Get hands-on practice for job interviews, participate in taped mock interviews and learn to present yourself as strong candidates

LinkedIn

Create or update your LinkedIn profile and learn how to utilize this powerful networking tool

WHW
2803 McGaw Avenue, Irvine, CA 92614 | 949.631.2333 | www.WHW.org
Monday – Friday 9:00 am to 5:00 pm

Please call us to sign up for any of our workshops!

Roadmap to Success

Addresses the unique issues facing job seekers. Learn lifelong tools needed to discover your skills and effectively market yourself to

Pathways to Employment

This workshop series will position you to have a competitive edge and navigate your network to leverage viable job opportunities