

Employment Readiness Workshop Calendar

July 2018



Visit WHW's New Job Search Center - Open Monday-Friday 9am to 5pm
 Two Laptops available for job search activities (first come, first serve)
 Work on your Resume, Apply for Jobs, Update LinkedIn Profile and more!



| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---|---|---|---|---|----------|
| 2 Welcome Orientation 9:30am-11:00am | 3 Welcome Orientation 9:30am-11:00am | 4 WHW CLOSED - HOLIDAY | 5 Welcome Orientation 9:30am - 11:00am | 6 Confidence Building 10am - 12:30pm | 7 |
| 9 Welcome Orientation 9:30am-11:00am | 10 Welcome Orientation 9:30am - 11:00am Roadmap to Success Wk. 1 11am - 1:00pm Basic LinkedIn 2pm - 4:00pm Local Splash Employment Forum 2pm - 4:00pm | 11 Mastering the Interview Wk. 2 10am - 12:30 pm Strengths Finder Assessment Session1: 3pm - 4:00pm Session2: 4pm - 5:00pm Evening Resume Development 6:30pm-8:30 pm | 12 Welcome Orientation 9:30am - 11:00am Resume Development 10am - 12:30pm | 13 Optimizing LinkedIn 9:30am - 12:00pm | 14 |
| 16 Welcome Orientation 9:30am-11:00am | 17 Welcome Orientation 9:30am - 11:00am Roadmap to Success Wk. 2 11am - 1:00pm Basic LinkedIn 2pm - 4:00pm | 18 Mastering the Interview Wk. 3 10am - 12:30 pm | 19 Welcome Orientation 9:30am - 11:00am Strengths Finder 9am - 12:00pm | 20 Successful Business Etiquette 10am -12:00pm | 21 |
| 23 Welcome Orientation 9:30am-11:00am | 24 Welcome Orientation 9:30am - 11:00am Roadmap to Success Wk. 3 11am - 1:00pm | 25 PIMCO Project Interview 3pm - 7:00pm | 26 Welcome Orientation 9:30am - 11:00am Resume Development 10am - 12:30pm | 27 Goal Setting 10am - 12:00pm | 28 |
| 30 Welcome Orientation 9:30am-11:00am | 31 Welcome Orientation 9:30am - 11:00am Roadmap to Success Wk. 4 11am - 1:00pm Advanced LinkedIn 2pm-4:00pm | | | | |

Resume Development

Participants learn valuable tips on how to write resumes that will stand apart. Interactive exercises help job seekers develop a resume that highlights their individual skills, knowledge, & abilities

Mastering the Interview

Get hands-on practice for job interviews, participate in taped mock interviews and learn to present yourself as strong candidates

LinkedIn

Create or update your LinkedIn profile and learn how to utilize this powerful networking tool

Roadmap to Success

Addresses the unique issues facing job seekers. Learn lifelong tools needed to discover your skills and effectively market yourself to potential employers

Pathways to Employment

This workshop series will position you to have a competitive edge and navigate your network to leverage viable job opportunities

WHW

2803 McGaw Avenue, Irvine, CA 92614 | 949.631.2333 | www.WHW.org
 Monday - Friday 9:00 am to 5:00 pm

Please call us to sign up for any of our workshops!