

Employment Readiness Workshop Calendar

August 2018



Visit WHW's New Job Search Center - Open Monday-Friday 9am to 5pm
 Two Laptops available for job search activities (first come, first serve)
 Work on your Resume, Apply for Jobs, Update LinkedIn Profile and more!



| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--|--|--|---|--|----------|
| | | 1 Mastering the Interview Wk. 1 10:00am – 12:30 pm | 2 Resume Development 10:00am – 12:30pm Welcome Orientation 3:30pm – 5:00pm | 3 Confidence Building 10:00am – 12:30pm | 4 |
| 6 Welcome Orientation 5:30pm-7:00pm | 7 Welcome Orientation 9:30am – 11:00am Success Strategies Wk. 1 10:00am – 12:00pm Basic LinkedIn 1:00pm – 3:00pm | 8 Mastering the Interview Wk. 2 10:00am – 12:30 pm Evening Resume Development 6:30pm-8:30 pm | 9 Resume Development 10:00am – 12:30pm Welcome Orientation 3:30pm – 5:00pm | 10 Personal Branding 10:00am – 12:00pm | 11 |
| 13 Welcome Orientation 3:30pm – 5:00pm | 14 Welcome Orientation 9:30am – 11:00am Success Strategies Wk. 2 10:00am – 12:00pm Basic LinkedIn 1:00pm – 3:00pm | 15 Mastering the Interview Wk. 3 10:00am – 12:30 pm | 16 Resume Development 10:00am – 12:30pm Welcome Orientation 3:30pm – 5:00pm | 17 Networking 10:00am –12:00pm 24Hr HomeCare Employment Forum 1pm – 3pm | 18 |
| 20 Welcome Orientation 5:30pm-7:00pm | 21 Welcome Orientation 9:30am – 11:00am Success Strategies Wk. 3 10:00am – 12:00pm | 22 Mastering the Interview Wk. 4 10:00am – 12:30 pm Wiping The Slate Clean 1:00pm-2:00pm | 23 Resume Development 10:00am – 12:30pm Welcome Orientation 3:30pm – 5:00pm | 24 LinkedIn – Behind The Scenes 10:00am – 12:00pm | 25 |
| 27 Welcome Orientation 3:30pm – 5:00pm | 28 Welcome Orientation 9:30am – 11:00am Success Strategies Wk. 4 10:00am – 12:00pm Advanced LinkedIn 1:00pm – 3:00pm | 29 Handling Adversity 10:00am-12:00pm | 30 Resume Development 10:00am – 12:30pm Welcome Orientation 3:30pm – 5:00pm | 31 Optimizing Your LinkedIn Profile 10:00am – 12:00pm | |

Resume Development

Participants learn valuable tips on how to write resumes that will stand apart. Learn how to develop a resume that highlights skills and achievements.

Mastering the Interview

Get hands-on practice for job interviews, participate in taped mock interviews and learn to present yourself as strong candidates

LinkedIn

Create or update your LinkedIn profile and learn how to utilize this powerful networking tool

Roadmap to Success

Addresses the unique issues facing job seekers. Learn lifelong tools needed to discover your skills and effectively market yourself to potential employers

Pathways to Employment

This workshop series will position you to have a competitive edge and navigate your network to leverage viable job opportunities

WHW

2803 McGaw Avenue, Irvine, CA 92614 |
 949.631.2333 | www.WHW.org | Monday – Friday 9:00 am to 5:00 pm
Please call us to sign up for any of our workshops!