

Employment Readiness Workshop Calendar

August 2018



Visit WHW's New Job Search Center - Open Monday-Friday 9am to 5pm
 Two Laptops available for job search activities (first come, first serve)
 Work on your Resume, Apply for Jobs, Update LinkedIn Profile and more!



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Mastering the Interview Wk. 1 10:00am – 12:30 pm	2 Resume Development 10:00am – 12:30pm Welcome Orientation 3:30pm – 5:00pm	3 Confidence Building 10:00am – 12:30pm	4
6 Welcome Orientation 5:30pm-7:00pm	7 Welcome Orientation 9:30am – 11:00am Success Strategies Wk. 1 10:00am – 12:00pm Basic LinkedIn 1:00pm – 3:00pm	8 Mastering the Interview Wk. 2 10:00am – 12:30 pm Evening Resume Development 6:30pm-8:30 pm	9 Resume Development 10:00am – 12:30pm Welcome Orientation 3:30pm – 5:00pm	10 Personal Branding 10:00am – 12:00pm	11
13 Welcome Orientation 3:30pm – 5:00pm	14 Welcome Orientation 9:30am – 11:00am Success Strategies Wk. 2 10:00am – 12:00pm Basic LinkedIn 1:00pm – 3:00pm	15 Mastering the Interview Wk. 3 10:00am – 12:30 pm	16 Resume Development 10:00am – 12:30pm Welcome Orientation 3:30pm – 5:00pm	17 Networking 10:00am –12:00pm 24Hr HomeCare Employment Forum 1pm – 3pm	18
20 Welcome Orientation 5:30pm-7:00pm	21 Welcome Orientation 9:30am – 11:00am Success Strategies Wk. 3 10:00am – 12:00pm	22 Mastering the Interview Wk. 4 10:00am – 12:30 pm Wiping The Slate Clean 1:00pm-2:00pm	23 Resume Development 10:00am – 12:30pm Welcome Orientation 3:30pm – 5:00pm	24 LinkedIn – Behind The Scenes 10:00am – 12:00pm	25
27 Welcome Orientation 3:30pm – 5:00pm	28 Welcome Orientation 9:30am – 11:00am Success Strategies Wk. 4 10:00am – 12:00pm Advanced LinkedIn 1:00pm – 3:00pm	29 Handling Adversity 10:00am-12:00pm	30 Resume Development 10:00am – 12:30pm Welcome Orientation 3:30pm – 5:00pm	31 Optimizing Your LinkedIn Profile 10:00am – 12:00pm	

Resume Development

Participants learn valuable tips on how to write resumes that will stand apart. Learn how to develop a resume that highlights skills and achievements.

Mastering the Interview

Get hands-on practice for job interviews, participate in taped mock interviews and learn to present yourself as strong candidates

LinkedIn

Create or update your LinkedIn profile and learn how to utilize this powerful networking tool

Roadmap to Success

Addresses the unique issues facing job seekers. Learn lifelong tools needed to discover your skills and effectively market yourself to potential employers

Pathways to Employment

This workshop series will position you to have a competitive edge and navigate your network to leverage viable job opportunities

WHW

2803 McGaw Avenue, Irvine, CA 92614 |
 949.631.2333 | www.WHW.org | Monday – Friday 9:00 am to 5:00 pm
Please call us to sign up for any of our workshops!