

Computer Workshop Calendar September 2018



Visit WHW's New Job Search Center - Open Monday-Friday 9am to 5pm
Two Laptops available for job search activities (first come, first serve)
Work on your Resume, Apply for Jobs, Update LinkedIn Profile and more!



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1
3 WHW CLOSED – HOLIDAY	4 Open Lab 11:00am – 1:00pm	5 Advanced Excel Wk. 1 10:00am-12:00pm Word Wk. 1 1:00pm – 3:00pm	6 Basic Computers 1:00pm – 3:00pm	7 Google Tools Wk. 1 10:00am-12:00pm Basic QuickBooks Wk.1 1:00pm-3:00pm	8
10 Outlook Wk.1 10:00am-12:00pm Intermediate Excel Wk.1 1:00pm-3:00pm	11 Open Lab 11:00am – 1:00pm	12 Advanced Excel Wk. 2 10:00am-12:00pm Word Wk. 2 1:00pm – 3:00pm	13 Basic Computers 1:00pm – 3:00pm	14 Google Tools Wk. 2 10:00am-12:00pm Basic QuickBooks Wk.2 1:00pm-3:00pm	15 Basic Excel 9:00am – 11:00am
17 Outlook Wk.2 10:00am-12:00pm Intermediate Excel Wk.2 1:00pm-3:00pm	18 Open Lab 11:00am – 3:00pm	19 Advanced Excel Wk. 3 10:00am-12:00pm Word Wk. 3 1:00pm – 3:00pm	20 Basic Computers 1:00pm – 3:00pm Evening Basic QuickBooks Wk.1 5:00pm-6:30pm	21 Open Lab 9:00am – 1:00pm Advanced QuickBooks Wk.1 1:00pm-3:00pm	22
24 Outlook Wk.3 10:00am-12:00pm Intermediate Excel Wk.3 1:00pm-3:00pm	25 Open Lab 11:00am – 1:00pm	26 Advanced Excel Wk. 4 10:00am-12:00pm Word Wk. 4 1:00pm – 3:00pm	27 Basic Computers 1:00pm – 3:00pm Evening Basic QuickBooks Wk.2 5:00pm-6:30pm	28 Open Lab 9:00am – 1:00pm Advanced QuickBooks Wk.2 1:00pm-3:00pm	29 Basic Excel 9:00am – 11:00am

WHW

2803 McGaw Avenue, Irvine, CA 92614 | 949.631.2333 | www.WHW.org
Monday – Friday 9:00 am to 5:00 pm

Please call us for questions on how to sign up for our workshops!