

Computer Workshop Calendar

November 2018



Visit WHW's New Job Search Center - Open Monday-Friday 9am to 5pm
 Two Laptops available for job search activities (first come, first serve)
 Work on your Resume, Apply for Jobs, Update LinkedIn Profile and more!



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Basic Computers 1:00pm – 3:00pm	2 Google Tools Wk. 1 10:00am-12:00pm Basic QuickBooks Wk.1 1:00pm-3:00pm	3
5 Outlook Wk.1 10:00am-12:00pm Intermediate Excel Wk.1 1:00pm-3:00pm	6 Basic Excel 11:00am – 12:30pm	7 Advanced Excel Wk. 1 10:00am-12:00pm Word Wk. 1 1:00pm – 3:00pm	8 Basic Computers 1:00pm – 3:00pm	9 Google Tools Wk. 2 10:00am-12:00pm Basic QuickBooks Wk.2 1:00pm-3:00pm	10
12 WHW CLOSED – HOLIDAY	13 Open Lab 11:00am – 5:00pm	14 Advanced Excel Wk. 2 10:00am-12:00pm Word Wk. 2 1:00pm – 3:00pm	15 Basic Computers 1:00pm – 3:00pm Evening Basic QuickBooks Wk.1 5:30pm-7:00pm	16 Special Event	17
19 Outlook Wk.2 10:00am-12:00pm Intermediate Excel Wk.2 1:00pm-3:00pm	20 Basic Excel 11:00am – 12:30pm Open Lab 12:30pm – 5:00pm	21 Advanced Excel Wk. 3 10:00am-12:00pm Word Wk. 3 1:00pm – 3:00pm	22 WHW CLOSED – HOLIDAY	23 WHW CLOSED – HOLIDAY	24
26 Outlook Wk.3 10:00am-12:00pm Intermediate Excel Wk.3 1:00pm-3:00pm	27 Open Lab 11:00am – 1:00pm	28 Advanced Excel Wk. 4 10:00am-12:00pm Word Wk. 4 1:00pm – 3:00pm	29 Basic Computers 1:00pm – 3:00pm Evening Basic QuickBooks Wk.2 5:30pm-7:00pm	30 Open Lab 9:00am – 5:00pm	

WHW

2803 McGaw Avenue, Irvine, CA 92614 | 949.631.2333 | www.WHW.org
 Monday – Friday 9:00 am to 5:00 pm

Please call us for questions on how to sign up for our workshops!